



Junior Campus

a:2 Walsh St, Ormond 3204

p: 03 9578 6991

e:Katandra.berendale.walsh@education.vic.gov.au

Dear Parent/Guardian,

Katandra Berendale Special School (interim name) is looking forward to another great year of teaching and learning and would like to advise you of Katandra Berendale Special School's voluntary financial contributions for 2023

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide the classroom and specialist subject materials for your child's learning, a wider offering of subjects and special curriculum experiences, digital learning devices and equipment upkeep of school owned buses, online learning applications.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Juliet Cooper

PRINCIPAL

Andrew Mitchell

SCHOOL COUNCIL PRESIDENT

Extra-Curricular Items and Activities

Curriculum Contributions Junior Campus - items and activities that students use, or participate in, to access the Curriculum	Amount
School incidental expenses <ul style="list-style-type: none"> • Stationery (pencils, pens, workbooks, colouring pencils, connectors, whiteboard markers, etc.) • Science and Sustainability Projects Materials (Paper, poster paper, glues, string, glue, paperclips, coloured paper, card, sponges, bi-carb soda, salt, coloured dye, pipe cleaners) • Classroom Materials for Finished Products (for example, PVA glue, paint brushes, paint, coloured paper, poster paper, card, adhesive tape & craft supplies) • My Home Reading Journal / folder / book bag • School friendly Sensory - miscellaneous 	\$350
Life skills	\$75
Visual arts <ul style="list-style-type: none"> • Art materials and consumables to create finished products (e.g., paint, poster paper, clay, cardboard, glitter, glue, etc.) 	\$75
Media arts / iPad applications <ul style="list-style-type: none"> • Online subscriptions - Numeracy and Literacy 	\$75
Katandra school bus transport <ul style="list-style-type: none"> • Transport costs to support excursions linked to the curriculum 	\$75
Total	\$650
Other Contributions – for non-curriculum items and activities	Amount
School Sports Victoria membership	\$10
First aid and hygiene equipment	\$10
School grounds maintenance and improvements	\$25
Compass	\$25
Total	\$70
Total Amount	\$720



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Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Camps and excursions</i>	TBA	
TBA		TBA

Berendale School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Financial Support for Families

Berendale School understands that some families may experience financial difficulty and offers a range of support options, including:

- CSEF (the Camps, Sports and Excursions Fund)
- State School's Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Bev Jackson - Business Manager Ph: 03 9555 6141 | Email: berendale.sch@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$ 430
Other Contributions	\$ 70
Extra-Curricular Items and Activities	TBA

Payment methods

- Acceptable means of payment are:
 - Direct Debit
 - Eftpos
 - Compass Pay
 - Centrepay – via Centrelink



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Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.